RHY-NYS Coordinating Committee (suggested) agenda: *March 15, 2024*

1. **Timeline updates**
    a. March 21 refresher session
        i. this session will be RHY-specific
        ii. as of March 15: 20 registrants
        iii. review registrant list
            - how many are previous applicants?

    b. engagement with DYCD

2. **Agency list**
    a. goal for the number of participating ROS RHY agencies in program?
    b. for system functionality: about 8 agencies minimum (but depends on locations and # of shelter spaces)

RHY-NYS Coordinating Committee (suggested) agenda: February 2, 2024

Agenda:

1. List of agencies
2. Timeline review
    a. possible DYCD refresher session in March
3. Press?
    a. Timing?
    b. Maybe after the Learning Period?
4. Other topics, announcements, etc.
    a. troubleshoot project mgmt website

List of Agencies

Needs to be updated to reflect current programs and interest in participating in the Safe Shelter Collaborative program. Some programs are the regional shelter system in the area, such as Center For Youth, and were not interested in participating in the Safe Shelter Collaborative, but perhaps they have shifted their perspective. Robin will get in touch with them and others.

Action items:

Robin:

- update the spreadsheet on https://www.safesheltercollaborative.org/rhyplanning2023 to include current programs.
- contact current programs that have applied to the Safe Shelter Collaborative to confirm their interest in participation.
- determine if a Refresher webinar for the ROS RHY agencies is needed. if so, work with the Caravan Studios to schedule a time and date (doesn't have to be the same session as DYCD refresher session).

If needed, Sarah can assist with talking points. also look to https://www.safesheltercollaborative.org/rhyplanning2023 for copy you can use in any outreach

Timeline review

The team considered the latest timeline to talk through the phases (timeline here: https://www.safesheltercollaborative.org/rhyplanning2023)

Outreach needs more attention; Robin will lead (see Action Items under List of Agencies)

March: Refresher session for NYC is in planning stages

Press

Robin expects that press outreach will be desired post Learning Period to promote the participation of RHY agencies in ROS.

Action Items:

Robin:

- confer with Madeleine for her insights

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RHY-NYS Coordinating Committee (suggested) agenda: December 15, 2023

Agenda:

1. Update: no word yet on date for DYCD refresher session
2. Discussion: how best to move forward scheduling-wise?
3. Admin: upcoming holiday schedules, any announcements?

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- ☐ Sonia: asked us to send the email to her that cjo sent earlier so that she could help move things forward with DYCD.

Discussion notes:

- wants to move forward with ROS. NYC agencies will catch up when it works for them.
- need to update timeline on site (jen)

For discussion: how best to move forward scheduling-wise?

NYC update:

Not clear yet if the "refresher" session will be added to DYCD provider's meeting in January.

- Followed up with Amy, Tracey, and Sam yesterday (12/13); also offered to host additional sessions outside of their formal meeting.

Given that we might not re-engage with NYC agencies until after January 2024, should we revisit rollout and timing plans?

Timing option A:	**Timing option B:**
1. Move ahead with NYS-ROS in early 2024 a. "System test" event in January or February b. Learning period: 8 weeks after system test 2. Add NYC agencies in mid-2024 a. Work with DYCD to encourage engagement; host refresher(s) by March-April 2024 b. "System test" event in April (?). c. Learning period: 8 weeks after system test	1. Hold on rollout steps until ROS and NYC can move forward at same time a. "System test" event in March or April 2024 b. Learning period: 8 weeks after system test
Things to consider: ● Upside: creates momentum, moves process forward and ROS agencies have been ready for a while now. ● Possible downside: might create a ROS and NYC dichotomy? May also discover user preferences for NYC later that we'd need to update for all users (including ROS) after they've already become familiar with a system and process.	*Things to consider:* ● Upsides: more likely to create a sense of cohesion statewide; more shelters and resources participating, which might create a better user experience; collecting user input statewide might streamline tech refinements (if needed). ● Possible downsides: rollout could be pushed out quite far; adversely affect momentum and interest?